

PO·Box·6,·Cranfills·Gap,·TX·76637····•····254-597-2445····•·www.mustangvalleywater.org

## Quick Guide

for

## **Transfer Members**

1. Before a meter can be transferred, the following must be completed and in our files.

a. Transfer Authorization - from seller, signed in front of notary public
b. Transfer Fee - \$50.00 - from new owner (may be applied to first bill)

c. Service Application & Agreement - completed and signed

d. Warranty Deed (copy) - with official courthouse record number

e. Easement - signed in front of a notary public

- 2. Prior to selling his/her property, membership with MVWSC may be discontinued and the membership fee refunded at the landowner's request. Membership is then discontinued. When the land is purchased, the current owner may begin a new membership/water service by paying the current membership fee and meter installation fee. No one may retain a membership with MVWSC on a property that they do not own.
- 3. We all have fencing and construction projects going on from time to time. Call 811 before starting any construction near a water line. We will come out and mark the line FREE of cost. However, repair costs will be assessed against anyone who damages a water line, unless we have marked the course of the line on the ground before construction begins.

Return Mail to:

Mustang Valley WSC, P.O. Box 6, Cranfills Gap, TX 76637

Sincerely,

Karen Thomasy, Manager